

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

AUGUST 2012 - NOVEMBER 2012

The Forward Plan contains a forecast of Executive Decisions to be taken over a 4-month period.

Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader of the Council – Councillor Dr Williams
- Cabinet Member for Adult Services – Councillor Stevens
- Cabinet Member for Children's Services – Councillor Bogle
- Cabinet Member for Communities – Councillor Rayment
- Cabinet Member for Efficiency and Improvement – Councillor Noon
- Cabinet Member for Environment and Transport - Councillor Thorpe
- Cabinet Member for Housing and Leisure Services – Councillor Payne
- Cabinet Member for Resources – Councillor Letts
- **Officer Key Decisions**

AUGUST - NOVEMBER 2012

Report	Decision Expected	Portfolio
Proposed Expansion of Springwell School	21 August 2012	Children's Services Portfolio
Relocation of the Melbourne School PRU	19 September 2012	Children's Services and Learning Directorate
Southampton Youth Offending Service (YOS) Annual Youth Justice Plan 2012/13	21 August 2012	Communities Portfolio
Social Fund Transition: Local Support to Replace Community Care Grants and Crisis Loans for Living Expenses.	21 August 2012	Communities Portfolio
Response to Overview and Scrutiny Management Committee Big Society Inquiry	21 August 2012	Communities Portfolio
Process for Awarding Grants to Voluntary Organisations 2013/14 and Beyond	21 August 2012	Communities Portfolio
Approval to spend site specific Section 106 funds for Real Time Information (RTI)	21 August 2012	Environment and Transport Portfolio
Appropriation of Vokes Memorial Gardens and Part of Queen's Park, to enable the construction of the Platform Road Scheme	16 October 2012	Environment and Transport Portfolio
Ventnor Court - Age Criteria for Lettings	13 August 2012	Environment and Economy Directorate
Landlord Controlled Heating Charges	21 August 2012	Housing and Leisure Services Portfolio
Licensing scheme for houses in multiple occupation (HMOs)	21 August 2012	Housing and Leisure Services Portfolio
Townhill Park Regeneration Framework: Further consideration of the financial model and approval of the capital expenditure for the implementation of Phase 1.	21 August 2012	Housing and Leisure Services Portfolio
Housing Revenue Account (HRA) - Various Scheme Approval, Capital Programme 2012/13 Phase 2	21 August 2012	Housing and Leisure Services Portfolio
Queen Elizabeth II Fields Designation for Portswood Recreation Ground	21 August 2012	Housing and Leisure Services Portfolio
Proposed lease of part of Mansel Park to Bush Hill FC	21 August 2012	Resources Portfolio
Disposal of land at 52-54 Seagarth Lane Southampton	21 August 2012	Resources Portfolio
Local Council Tax Support - proposed scheme for consultation	21 August 2012	Resources Portfolio
Community Infrastructure Levy Charging Schedule: Consultation	21 August 2012	Resources Portfolio
Changes to existing Revenue and Capital Budgets	21 August 2012	Resources Portfolio

ADULT SERVICES PORTFOLIO

**THERE ARE NO ITEMS FOR
CONSIDERATION IN THIS PERIOD**

CHILDREN'S SERVICES PORTFOLIO

Title	Proposed Expansion of Springwell School
Details	To consider the report of the Cabinet Member for Children's Services following a 6 week consultation period on the proposal to expand Springwell School by 8 places from November 2012. This report will detail the responses to the consultation process and seek approval to proceed with a 6 week period of statutory consultation on the proposal, including the publishing of statutory notices from August/September 2012.
Decision Maker	Cabinet
Decision Expected	21 August 2012
Date Added to the Plan	1 August 2012
Main Consultees	School Pupils / Parents, School Staff, Special School Head teachers, all other school Head teachers.
Consultation Method	Consultation document sent to all school staff / parents / pupils Special school heads and key stakeholders sent link to consultation web page All Heads informed via Head teachers e-bulletin
Head of Service	Executive Director Children's Services and Learning
Author	Karl Limbert Building Schools for the Future Project Director karl.limbert@southampton.gov.uk Tel: 023 8091 7596
Background Material Available	None
Public Comments may be sent to	James Howells, School Organisation and Strategy Manager, Strategy & Capital Programme Team, Southampton City Council, 3rd Floor, Southbrook Rise, 4-8 Millbrook Road East, Southampton, SO15 1YG, Email: James.howells@southampton.gov.uk Telephone: 023 8091 7501

**CHILDREN'S SERVICES AND
LEARNING DIRECTORATE**

Title

Relocation of the Melbourne School PRU

Details

To consider the report of the Director of Infrastructure and Strategy seeking approval for the proposal to relocate the Melbourne School Pupil Referral Unit (PRU) provision to the site previously occupied by the Millbrook Community School, from 3 September 2013. This will serve to co-locate this provision with that of the Compass Centre PRU, which was relocated to this site in September 2011.

At the Cabinet meeting of 06/06/11, it was agreed “to delegate authority to the Executive Director for Children’s Services & Learning, in consultation with the Director of Corporate Services, following consultation with the Cabinet Members for Children’s Services and Resources to take any action necessary to facilitate the use and occupation of the Former Millbrook Community School site for the provision of children’s services, including services ancillary to those functions, subject to compliance with any statutory requirements. This delegation shall include, but is not limited to, the power to grant or acquire property and contractual interests in the site to deliver such services.”

Decision Maker

Officer Decision Making

Decision Expected

19 September 2012

Date Added to the Plan

1 August 2012

Main Consultees

SCC Democratic, Legal, Finance and Property Services

Consultation Method

Meetings and email.

Head of Service

Executive Director Children's Services and Learning

Author

Karl Limbert

Public Comments may be sent to

Karl Limbert, Southampton City Council,
3rd Floor, Southbrook Rise 4-8 Millbrook Road East,
Southampton, SO15 1YG

COMMUNITIES PORTFOLIO

Title	Southampton Youth Offending Service (YOS) Annual Youth Justice Plan 2012/13
Details	<p>To consider the report of the Cabinet Member for Communities seeking approval of the Southampton Youth Offending Service (YOS) Annual Youth Justice Plan 2012/13.</p> <p>This is a statutory plan which each local authority is required to have and to approve. Cabinet is required to adopt the 2012/13 plan, receive an update on progress since last year and recommend for approval the Southampton Youth Justice Plan to Council as part of the policy framework.</p> <p>The Youth Offending Service was formed in response to the Crime and Disorder Act 1998 with the aim of preventing offending behaviour by children and young people aged 10 to 17 years. It is a multi-disciplinary organisation that works both within Children's Services and the Criminal Justice System. The Youth Justice Plan is the first plan Southampton has brought forward since the disaggregation of the Wessex Youth Offending Team.</p>
Decision Maker	Cabinet
Decision Expected	21 August 2012
Date Added to the Plan	1 August 2012
Main Consultees	All partners via the Management Board of the Youth Offending Service.
Consultation Method	Meetings
Head of Service	Director, Environment and Economy
Author	Alison Alexander
Public Comments may be sent to	Lesley Hobbs - Principal Officer, Prevention and Inclusion Email: Lesley.hobbs@southampton.gov.uk Tel 023 8083 4120

Title **Social Fund Transition: Local Support to Replace Community Care Grants and Crisis Loans for Living Expenses.**

Details To consider the report of the Cabinet Member for Communities seeking approval to accept the transfer of funding from central Government to Southampton City Council for local support to replace discretionary payments from the Social Fund (Community Care Grants and Crisis Loans for Living Expenses) currently administered by the Department of Work and Pensions. The indicative amount of funding will be provided via a Settlement Letter. The estimated amount is in the region of £700,000 for 2013/14.

The report will also consider options for transferred funds to be used to best effect to support the most vulnerable from April 2013. (Further guidance will be provided in the Settlement Letter). As part of the Welfare Reform Act (2012), the Government is abolishing the current system of discretionary payments from the Social Fund. From April 2013, the support provided to households via Community Care Grants and Crisis Loans for Living Expenses will cease and Local Authorities will receive financial support to enable them to develop and implement 'successor models'. There is no expectation or desire for Local Authorities mirror the current scheme in whole or part.

Decision Maker Cabinet

Decision Expected 21 August 2012

Date Added to the Plan **1 August 2012**

Main Consultees Key Cabinet Members, council officers, local jobcentre plus and anti-poverty organisations.

Consultation Method Briefings, meetings, emails and telephone conversations.

Head of Service Director, Environment and Economy

Background Material Available

Public Comments may be sent Sara Crawford, Regeneration Projects Manager

to

023 8083 2673

Sara.crawford@southampton.gov.uk

Title	Response to Overview and Scrutiny Management Committee Big Society Inquiry
Details	<p>To consider a report of the Cabinet Member for Communities detailing the Executive's response to the Overview and Scrutiny Management's inquiry into the Big Society.</p> <p>On 16 April 2012 Cabinet were presented with the findings of the Overview and Scrutiny Management Committee inquiry on the Big Society, including a number of recommendations. Cabinet are being asked to consider the findings of the inquiry and subsequent consultation.</p>
Decision Maker	Cabinet
Decision Expected	21 August 2012
Date Added to the Plan	1 August 2012
Main Consultees	Relevant Cabinet Members and officers
Consultation Method	Briefings and meetings
Head of Service	Director Economic Development
Author	Vanessa Shahani – Communities Manager Email vanessa.shahani@southampton.gov.uk Tel: 023 8083 2599
Public Comments may be sent to	Carol Harwood , Project Officer Communities Team Economic Development Directorate Tel: 023 8083 2638 Email: carol.harwood@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	None.

EFFICIENCY AND IMPROVEMENT

Title	Process for Awarding Grants to Voluntary Organisations 2013/14 and Beyond
Details	<p>To consider a report of the Cabinet Member for Efficiency and Improvement seeking approval for the details of the new grant awards process including a timetable for applications and decisions.</p> <p>On 12 March 2012 Cabinet agreed an 'in principle' move to an outcome-based commissioned grants model for awarding grants to voluntary organisations from 2013/14. Cabinet approval is now being sought on the details of the new grant awards process including a timetable for applications and decisions.</p>
Decision Maker	Cabinet
Decision Expected	21 August 2012
Date Added to the Plan	1 May 2012
Main Consultees	City Council Grant Appraisers, Democratic, Legal and Finance Service Departments and relevant Cabinet Members.
Consultation Method	Briefings, emails and telephone conversations with relevant officers and Cabinet Members.
Head of Service	Director Economic Development
Author	<p>Joanne Hughes - Project Officer (Grants and Community Support)</p> <p>Email: joanne.hughes@southampton.gov.uk</p> <p>Tel: 023 8083 4067</p>
Background Material Available	Process For Awarding Grants To Voluntary Organisations From 2013/14 Report to Cabinet 12 March 2012
Public Comments may be sent to	<p>Joanne Hughes</p> <p>Grants Officer, Communities Team, Economic Development Directorate</p> <p>E-mail: joanne.hughes@southampton.gov.uk</p> <p>Tel: 023 80834067</p>
Slippage/Variations/Reason for Withdrawal	The decision date amended to the 21st August 2012 from the 17th July 2012 to enable further consultation with voluntary and community organisations on the details of the process for awarding grants from 2013/14.

ENVIRONMENT AND TRANSPORT PORTFOLIO

Title	Approval to spend site specific Section 106 funds for Real Time Information (RTI)
Details	<p>To consider the report of the Cabinet Member for Environment and Transport seeking Cabinet to agree to spend the outstanding Section 106 commitments for Rail Time Bus Information on the new Real Time Information (RTI) Refresh contract. This will greatly enhance the delivery of real time bus information to public transport users in areas previously poorly serviced. Information is to be provided via:</p> <ul style="list-style-type: none"> • In shelter display units; • RTI enabled bus stop flags; • The Web; • Smartphone applications; • On bus announcements. <p>Further to this the RTI project will deliver bus priority at signal junctions allowing for shorter and more reliable end to end journey times.</p>
Decision Maker	Cabinet
Decision Expected	21 August 2012
Date Added to the Plan	1 August 2012
Main Consultees	Legal Services, Property and Procurement Services, Financial Services, Head of Service, Director.
Consultation Method	Briefings and review of draft Cabinet report.
Head of Service	Paul Nichols Head of Planning and Sustainability
Author	Richard Cooke Principal Public Transport Planner rihcard.cooke@southampton.gov.uk
Background Material Available	Phase II installations - Section 106 funded, G3 RTI Refresh v.2 Final, G3 Business Case RTI, Local Transport Plan 3
Public Comments may be sent to	Richard.cooke@southampton.gov.uk by 13 August 2012

Title	Appropriation of Vokes Memorial Gardens and Part of Queen's Park, to enable the construction of the Platform Road Scheme
Details	To consider the report of the Senior Manager – Planning Sustainability and Transport seeking to consider and determine the representations received in relation to the proposed appropriation and subsequent development of Vokes Memorial Gardens and part of Queens Park.
Decision Maker	Cabinet Member for Environment and Transport
Decision Expected	16 October 2012
Date Added to the Plan	1 August 2012
Main Consultees	Public
Consultation Method	Advertisements on 27 July and 3 August 2012.
Head of Service	Senior Manager, Planning Sustainability and Transport
Author	Ali Mew ali.mew@southampton.gov.uk Tel: 023 8083 3425
Public Comments may be sent to	Mrs. Ali Mew, Senior Planning & Development Surveyor, Email ali.mew@capita.co.uk. Telephone 023 8083 3425

**ENVIRONMENT AND ECONOMY
DIRECTORATE**

Title	Ventnor Court - Age Criteria for Lettings
Details	To consider a report detailing consideration in regard to Ventnor Court. Ventnor Court is a Council owned Supported Housing Complex based in the North of the City, comprising 122 one bed flats in two blocks. For some time properties have been 'hard to let' - mainly due to the demand for accommodation of this type in an area of the City that has limited services and connections. In order to support the sustainable allocation of properties and reduce current rent loss, the age criteria for Ventnor Court currently set at 60 will be reviewed.
Decision Maker	Officer Decision Making
Decision Expected	13 August 2012
Date Added to the Plan	1 August 2012
Main Consultees	Relevant Cabinet Members and key officers.
Consultation Method	Meetings with residents, briefings and emails.
Head of Service	Nick Cross Head of Housing Management
Author	Simon Fry simon.fry@southampton.gov.uk Tel: 02380832128
Public Comments may be sent to	Lee Simmonds - Supported Services Project Manager Tel: 023 8083 4472 Email: lee.simmonds@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	None

**HOUSING AND LEISURE SERVICES
PORTFOLIO**

Title	Landlord Controlled Heating Charges
Details	To consider a report seeking approval for an increase in charges to tenants for landlord controlled heating from September 2012.
Decision Maker	Cabinet
Decision Expected	21 August 2012
Date Added to the Plan	1 August 2012
Main Consultees	Relevant Cabinet Members and key council officers.
Consultation Method	Briefings, meetings, telephone calls and emails
Head of Service	Nick Cross Head of Housing Management
Author	Alan Denford alan.denford@southampton.gov.uk
Public Comments may be sent to	Keith Meredith- Utilities Manager - Tel: 023 8083 4481 Email: keith.meredith@southampton.gov.uk

Title	Licensing scheme for houses in multiple occupation (HMOs)
Details	To consider the report of the Cabinet Member for Housing and Leisure seeking approval of proposals for additional licensing scheme for houses in multiple occupation for public consultation.
Decision Maker	Cabinet
Decision Expected	21 August 2012
Date Added to the Plan	1 August 2012
Main Consultees	Cabinet Member for Housing and Leisure; Cabinet Member for Communities; Members of Transition Plan Housing Working Group; Senior Manager, Housing; Senior Manager, Finance and IT; Senior Manager, Legal, HR and Democratic Services
Consultation Method	Meetings and circulation of draft report by email
Head of Service	Mitch Sanders
Author	Paul Juan paul.juan@southampton.gov.uk Tel: 02380832530
Public Comments may be sent to	Paul Juan, Regulatory Services Manager (Neighbourhoods), Regulatory Services, Southampton City Council, One Guildhall Square, Southampton, SO14 7FP

Title	Townhill Park Regeneration Framework: Further consideration of the financial model and approval of the capital expenditure for the implementation of Phase 1.
Details	To consider a report of the Cabinet Member for Housing and Leisure Services seeking approval on the Townhill Park Regeneration Framework Financial Model, Delivery Framework and funding for the implementation of Phase 1. The Townhill Regeneration Framework report approved by Cabinet on 12 th March 2012 focused on approval of the principles of the Regeneration Framework and implementation of Phase 1, subject to approval of an affordability assessment. The new administration decided at Council on 16 th May 2012 to review the Townhill Park project prior to final approval. This Cabinet report contains the outcome of that review, including the tenure mix of the scheme, and the report includes consideration and approval of the impact on the Housing Revenue Account business plan, General Fund finances, the implications for the Delivery Framework and the funding of capital expenditure for the implementation of Phase 1. Following Cabinet in August it is anticipated that this report will be submitted to Council in September 2012.
Decision Maker	Cabinet
Decision Expected	21 August 2012
Date Added to the Plan	1 July 2012
Main Consultees	Relevant Councillors and Cabinet Members, key officers in SCC
Consultation Method	Briefing meetings, emails, SCC website, Project Team meetings
Head of Service	Director Economic Development
Author	Alan Denford alan.denford@southampton.gov.uk

Public Comments may be sent
to

Alan Denford Finance Manager email:
alan.denford@southampton.gov.uk
Sue Jones Manager - Estate Regeneration Projects
email: sue.jones@southampton.gov.uk

Title	Housing Revenue Account (HRA) - Various Scheme Approval, Capital Programme 2012/13 Phase 2
Details	To consider the report of the Cabinet Member for Housing and Leisure Services seeking the commencement of Energy Saving measures and refurbishment works across the city, utilising PV panels/systems.
Decision Maker	Cabinet
Decision Expected	21 August 2012
Date Added to the Plan	1 August 2012
Main Consultees	Relevant Councillors and Cabinet Members together Legal, Finance and other relevant key officers SCC
Consultation Method	Circulation of draft reports seeking comments via meetings and emails with relevant Members and officers
Head of Service	Nick Cross Head of Housing Management
Author	Geoffrey Miller
Public Comments may be sent to	Geoff Miller, Housing Investment Manager, Environment and Economy Directorate Geoffrey.miller@southampton.gov.uk EXT 4987

Title	Queen Elizabeth II Fields Designation for Portswood Recreation Ground
Details	<p>To consider a report of the Cabinet Member for Housing and Leisure Services seeking approval for the designation of Portswood Recreation Ground to become a Queen Elizabeth II field in trust.</p> <p>To celebrate the Queens Diamond Jubilee there is an opportunity to nominate parks to become a QEII Field in Trust. The benefits of the scheme include; a fantastic opportunity to be part of a high profile national campaign, a method of demonstrating commitment to outdoor recreational space both now and in the future, an excellent and cost effective way to mark the Diamond Jubilee and London 2012 Olympics, a platform to help achieve key targets around increasing physical activity and promoting the sustainability agenda and access to improvement funds restricted to Queen Elizabeth II Fields. Portswood Recreation Ground has been nominated for this designation, and a Cabinet decision is required to authorise completion of the non-charitable deed of designation. The designation will create a binding and perpetual restriction on future disposals of the site and on the maintenance and use of the site. However, given that this park is already protected under the Core Strategy and National Planning Policy Framework, it is considered that the benefits for the Council and the Local Community would out weigh the restrictions within the deed.</p>
Decision Maker	Cabinet
Decision Expected	21 August 2012
Date Added to the Plan	1 August 2012
Main Consultees	Ward Councillors, The Friends of Portswood Rec, Portswood Primary School, officers in key Council Departments and relevant Cabinet Members.
Consultation Method	Meetings, emails, letters and web pages.
Head of Service	Jon Dyer-Slade
Author	Nick Yeats

Public Comments may be sent
to

Nick Yeats, Trees, Allotments and Park
Improvements Manager, Streetscene and
Community Safety, Floor 3 One Guildhall Square,
Southampton, SO14 7FP

LEADER OF THE COUNCIL

**THERE ARE NO ITEMS FOR
CONSIDERATION IN THIS PERIOD**

RESOURCES PORTFOLIO

Title	Proposed lease of part of Mansel Park to Bush Hill FC
Details	<p>To consider a report of the Cabinet member for Resources seeking to:</p> <ul style="list-style-type: none"> • obtain approval in principle to the grant of a lease to Bush Hill FC of land at Mansel Park for use as a football pitch and for changing rooms at less than best consideration; and • obtain consent to the advertisement of the proposed lease of the public open space at Mansel Park.
Decision Maker	Cabinet
Decision Expected	21 August 2012
Date Added to the Plan	1 May 2012
Main Consultees	Relevant Cabinet Members and Key officers in the Council.
Consultation Method	Emails, telephone calls and briefings.
Head of Service	John Spiers Head of Property and Procurement
Author	Sharon Bishop sharon.bishop@southampton.gov.uk Tel: 023 8083 2754
Public Comments may be sent to	Sharon Bishop
Slippage/Variations/Reason for Withdrawal	Date amended from the 19th June 2012 to 17th July 2012.
Updates	

Title	Disposal of land at 52-54 Seagarth Lane Southampton
Details	To consider a report of the Senior Manager – Property, Procurement and Contract Management seeking To dispose of the rear garden land at 52-54 Seagarth Lane to the neighbouring school Trust at less than Best Consideration (nil consideration).
Decision Maker	Cabinet Member for Resources
Decision Expected	21 August 2012
Date Added to the Plan	1 June 2012
Main Consultees	Relevant Cabinet Members and various officers including Children’s Services and Learning – Assets Team
Consultation Method	Briefings, emails and telephone calls.
Head of Service	John Spiers Head of Property and Procurement
Author	Ali Mew ali.mew@southampton.gov.uk Tel: 023 8083 3425
Public Comments may be sent to	Mrs. Ali Mew, Senior Planning & Development Surveyor, Email ali.mew@southampton.gov.uk, Telephone 023 8083 3425

Title	Local Council Tax Support - proposed scheme for consultation
Details	To consider the report of the Cabinet Member for Resources seeking approval for a draft local council tax support scheme for consultation and the necessary delegations to alter the draft scheme in the light of consultation responses and emerging legislation.
Decision Maker	Cabinet
Decision Expected	21 August 2012
Date Added to the Plan	1 August 2012
Main Consultees	Relevant Council officers in Legal, Finance, Communities Team, Skills Economy and Housing Renewal; Southampton Connect and major precepting authorities (Fire and Police)
Consultation Method	Circulation of draft scheme to the relevant Project Board and to relevant officers and council partners and precepting authorities via email and meetings.
Head of Service	Andy Lowe
Author	Paul Medland Head of Partnership paul.medland@southampton.gov.uk Tel: 023 8083 2836
Public Comments may be sent to	Paul Medland, Council Tax Benefits Project Manager, One Guildhall Square Southampton SO14 7FP paul.medland@southampton.gov.uk

Title **Community Infrastructure Levy Charging Schedule: Consultation**

Details To consider a report of the Cabinet Member for Resources seeking approval to commence formal public consultation for the Community Infrastructure Levy Charging Schedule and the Planning Obligations Supplementary Planning Document and following consultation to submit the Charging Schedule for Examination.

An Infrastructure Study and Delivery plan has been undertaken which assesses the infrastructure needed to support the planned growth in the city up to 2026. As part of this study a draft Charging Schedule for the Community Infrastructure Levy and Planning Obligations Supplementary Planning Document have been produced which would enable the authority to implement the new legislation relating to the collection of developer contributions. Both documents will be published for public consultation at the end of August 2012. The Charging Schedule will be submitted for examination by the Planning Inspectorate before it can be adopted as policy.

Decision Maker Cabinet

Decision Expected 21 August 2012

Date Added to the Plan **1 August 2012**

Main Consultees Relevant Cabinet Members and officers.

Consultation Method Briefings, Telephone calls and meetings.

Head of Service Paul Nichols

Author Jenna Turner
jenna.turner@southampton.gov.uk
Tel: 023 8091 7570

Public Comments may be sent to Jenna Turner

Title	Changes to existing Revenue and Capital Budgets
Details	<p>To consider the report of the Chief Financial Officer setting out changes to existing Revenue and Capital budgets.</p> <p>This Item is a standard Item and will remain on the Forward Plan until required</p>
Decision Maker	Cabinet
Decision Expected	21 August 2012
Date Added to the Plan	1 August 2012
Main Consultees	Relevant officers and Cabinet Members.
Consultation Method	Briefings, emails and meetings between relevant officers and Cabinet Members.
Head of Service	Head of Finance & IT
Author	<p>Alison Chard Finance Manager Alison.Chard@southampton.gov.uk Tel: 023 8083 4897</p>
Public Comments may be sent to	<p>Alison Chard - Deputy Head of Finance Tel: 023 8083 4897, Email: alison.chard@southampton.gov.uk</p>
Slippage/Variations/Reason for Withdrawal	This is a standard item that will remain on the Forward Plan until required